



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

February 10, 2017

CONTRACT: 11675341
WBS ELEMENT: To Be Determined
COUNTY: Greene, Jones, Lenoir
ROUTE: Various
DESCRIPTION: On-Call Construction of Various Concrete Items

TO: Perspective Bidders

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on February 9, 2017 at 10:00 am in the Division 2 Conference Room. Those in attendance are on the attached sign in sheet.

Mr. Stroud began the meeting with reviewing the proposal. Items that were highlighted were;

- Instructions to Bidders
- This is a Small Business Enterprise Program (SBE) project
- Date of Availability (DOA) March 1, 2017 and Date of Completion (DOC) December 31, 2017.
- Liquidated Damages are \$500.00 per calendar day.
- Work Times
- No Bonds Required for this contract
- Payment Submittals
- No Major or Specialty Items are included in this contract.
- No MBE or WBE Goals are required for this contract.
- No subsurface information available on this project.
- Locating Existing Underground Utilities will be the responsibility of contractor.
- Liability Insurance
- Roadway Provision **“General”**.
- Roadway Provision **“Contract Bid Quantities”**
- Roadway Provision **“Driveways and Private Property”**
- Roadway Provision **“Mobilization”**, in addition Addendum 1 was reviewed stating the removal of paragraph 3. Furthermore, clarification was made that no mobilization payment will be made for total amount due to contractor for work accomplished greater than \$3,000.00.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 2
PROJECT DEVELOPMENT GROUP
PO BOX 1587
GREENVILLE, NC 27835-1587

Telephone: (252) 439-2800
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
105 PACTOLUS HIGHWAY
GREENVILLE, NC 27835

- Roadway Provision “**Removal and Disposal of Existing Asphalt and Concrete**”
- Roadway Provision “**Adjustment of Existing Drainage Structure**”
- Roadway Provision “**Pipe Installation and Extension**” noting all pipe culvert materials will be provided by the department and installed by the contractor.
- Roadway Provision “**Detectable Warnings To Retrofit Existing Curb Ramps**”
- Roadway Provision “**Detectable Warnings for Proposed Curb Ramps**”
- Roadway Provision “**High Strength Concrete for Driveways**”
- Roadway Provision “**2’-6” Concrete Curb and Gutter**”
- Roadway Provision “**Seeding and Mulching**”
- Roadway Provision “**Traffic Control**”
- Contractors inquired about the use of a pilot vehicle. Mr. Stroud stated that a pilot vehicle was incidental to Line Item # 33. After discussion it was agreed upon that the pilot vehicle be included into the meeting notes that in the event of a pilot vehicle need compensation could be made for one at the unit price for one flagger.
- Review of the Bid Form
- Sign Addendum acknowledge page

Sincerely,



Rich Godley
Assistant DDC Engineer

cc: Mr. Preston Hunter, PE
Mr. Jeremy Stroud, PE
Mr. William Kincannon, PE
Mrs. Mary Moore, PE
Ms. Claudia Wainwright

